

9 – FINANCE AND AUDIT COMMITTEE REPORT

9.2 – Budget for 2020

Note by the Secretariat

INTRODUCTION

The balanced budget for 2020, presented at Annex C70-9.2.2, proposes a 2% decrease in both revenues and expenditures to cover the needs of the Organisation.

INCOME

The expected total income for 2020 amounts to €2,657,676.

With respect to membership contributions, the budget is based on a realistic collection rate of 90%. The number of members also takes into consideration the members proposed to be suspended at Council 70.

The budget increases for National and Associate members but not for industrial members due to a relatively high resignation and suspension rate in 2019.

However, the budget for contributions in arrear has decreased considerably due to a very good collection of bad debts during 2019.

Two workshops are planned in the 2020 budget from which participation is expected to generate €112,500.

EXPENDITURE

The 2020 total expenditures budget amounts to €2,462,800:

- **Personnel costs:**

Compared to 2019, a 5% increase is anticipated to reflect internal reorganisation, two retirements and the planned recruitment of one Office assistant with Spanish language skills and an additional Technical Officer to support the Committees work.

- **Operating costs:**

The budget items are roughly similar to those of 2019 with a decline of 9% in general expenditure.

Budgets for events and travel costs are expected to decrease by 11% and 28% respectively. Lower running expenses are also anticipated thanks to a good internal monitoring.

- **Investment costs:**

In 2020, €58,000 will be dedicated to investments (-34% compared to 2019) to cover short term needs (website improvement and IT equipment mainly).

THE COUNCIL IS REQUESTED TO

Approve the budget for 2020.