**IALA COUNCIL**
**62ⁿᵈ session**

**IALA**

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**Portugal**

**AGENDA ITEM 7 - REPORT BY THE SECRETARY-GENERAL**

*Agenda item 7.1 – Report by the Secretary-General*

### 1. GENERAL

This document provides a general update on a number of matters in relation to the governance and operation of IALA. Some matters will be dealt with in greater detail under other agenda items.

The activity and workload of IALA continues to grow, with the calendar for this and next year already filled. The membership of IALA has grown to 260 which is 8 more members than at the same time last year, 4 of them being National Members. The participation in the Committee work is overwhelming with up to 150 participants in some sessions.

There has been communication with the Ministry of Foreign Affairs of France and projects have been started to prepare the Secretariat for Intergovernmental Organisation (IGO) status. Also a communication package about the IGO project has been send to members and relevant stake holders.

The work on a new visual image for IALA has been finalized and the Brand Guidelines have been implemented.
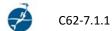
To improve the governance of the organisation and as a preparation for the future work as an IGO, the Secretariat has developed a set of IALA Basic Documents. Council is requested to approve these documents.

### 2. THE STRATEGIC VISION

The Strategic Vision for IALA was approved by Council in December 2013 and the Committees commenced work in accordance with the Vision in 2014. Councillors will recall that the Strategic Vision has two Goals for 2026, a Strategy to reach these, and Priorities for work in the 2014-2018 period.

Work on the 2014-2018 priorities is proceeding well in the Committees. During 2016 the Policy Advisory Panel (PAP) will be asked to make a mid-term review of the Strategic Vision and the Committees' work programme, and advise if it sees any need for adjustment. At this stage, and subject to PAP advice, the Secretariat's initial view is that the two Goals remain valid and the Strategies generally have the correct focus. The 2014-18 Priorities will as a minimum need to be reviewed and transformed to a set of 2018-2022 Priorities before the Conference in Korea.

Standards are a vital feature of the Strategic Vision. If Council approves the draft plan for the first IALA Standards at this Council session, then the Committees and the Technical Operations area of the Secretariat will continue its work on the Standards-Recommendations structure for IALA. Approval of the first set of IALA Standards is planned for 2018 at the Conference in Korea.

## 3. MODERNISATION OF IALA

As part of the corporate identity of IALA a set of Brand Guidelines have been developed. These guidelines will govern how the identity is applied and confirm an approved logo, supporting devices, colour palettes, typefaces, page and document layouts, and also the physical HQ facilities.

The change of visual image became effective on 1 January 2016 and the update of the HQ facilities will be carried out during 2016.

The new visual image provide IALA's document products with a modern style and image, and also enable colour-coding within the style to differentiate Standards, Recommendations, etc. This will mesh well with the current longer-term activity within Committees and PAP to add Standards to their products and re-organise the Recommendations accordingly. A well-known expert, Dr. Mike Hadley, has been engaged to go through all Recommendations and Guidelines to change to the new style and also to improve the quality of the documents.

It has also extended to the website, where the new style is applied. An upgrade to the website to suit tablets and smart-phones is underway, and later a touch or click reflection of the coming new Standards-Recommendations-Guidelines structure must be made.

IALA has now a LinkedIn profile with relevant news from IALA:
https://www.linkedin.com/company/10382981?trk=tyah&trkInfo=clickedVertical%3Acompany%2Cclickedentityid%3A10382981%2Cidx%3A3-1-10%2CtarId%3A1463044233240%2Ctas%3Aiala

And a LinkedIn Group for technical discussions with almost 2000 followers:
https://www.linkedin.com/groups/86242

Members of the Council are invited to follow IALA on LinkedIn.

## 4. SECRETARIAT REVIEW

At its 59th session in December 2014, the IALA Council was presented with the review of the IALA Secretariat, a study commissioned by the Secretary-General at the request of the Council at its 56th session. At the 59th session Councillors indicated their appreciation of the review and made a number of comments.

Council directed the Secretary-General to present a regular implementation report to Council under a standing agenda item at each Council meeting.

The Council received an implementation and status report on the project at its 61st meeting held in Dakar in December 2015.

At this session Council noted that it was important to increase the capacity of the Secretariat. The present structure includes one additional position into the administrative area and one seconded (IFAN) technical positions in the operations/technical area. It also includes a position for communications on a consultancy basis.

Pending the results of the discussion on the draft IALA Convention and the diplomatic process it is considered that the first possibility of a signing of the IALA Convention will be during the IALA Conference in Incheon in 2018.

In order to be ready for the future status as an IGO there is a need from now until 2018 to recruit at least one more position in the technical area and two positions in the administrative area (one part time for translation).

The World-Wide Academy is believed to be sufficiently staffed with a permanent Dean, a permanent Programme Manager and two part time advisors, one of them being the Vice-Dean.

With these changes the Secretary-General believes that the Secretariat is ready to face the challenges of the increased number of members at meetings, the IGO-status and also to be able to deliver the expected service to the members.

As detailed under agenda 9 (Financial Matters) the growth in membership numbers and the steps taken to run the organisation in a more efficient manner can finance the future size of the Secretariat.

## 5. CONSTRUCTION OF A NEW PLENARY ROOM AND OFFICE SPACE

With the growing membership numbers and the increase in Secretariat size it is necessary to look at a future project to create a larger plenary room and more office space. The Committee meetings are from time to time visited by up to 150 members and the present plenary room is only approved for 99 people. A short term solution has been made with IT connection (camera and sound) between the plenary room and meeting room 4, but a permanent solution is necessary. Also there is a need for 3-4 more offices or a big office space that can accommodate the increased Secretariat.

At C61 Council was briefed about a project to investigate the possibility to build a new plenary room for 170 people on the terrace behind the present plenary room and convert the present plenary room into offices. This project was unfortunately not possible due to regulation for emergency exits when there are more than 100 persons in one room. Another project is now being investigated with the owner of the Strategy Center to buy a large room in 18, rue des Gaudines (IALA is in nr. 10) big enough for 150+ people and on the ground floor. Being on the ground floor will apparently solve the problems with emergency exit. The present plenary room can then be turned into offices.

Hopefully Council can be provided with more details at the meeting in June.

There is current funding available to cover the cost of the investigation project (architect etc.) and a possible realisation/buy can be financed by the available funds as described under agenda 9.

## 6. GOOD GOVERNANCE AND TRANSPARENCY

Intergovernmental Status will require good governance and transparency, but it is well recognised that IALA should be a well-governed organisation regardless of its legal status.

To this end work has been undertaken by the Secretariat in conjunction with the Legal Advisory Panel (LAP) to finalise General Regulations, Financial Regulations, and other high level procedural documents for IALA. These will support the current IALA Constitution and will become the recognised basis upon which IALA functions. The documents has also formed the basis for the draft General Regulations of IALA as an IGO.

The Council approved the Basic Documents in general at its last session C61 in Dakar in December 2015 with a view to approve the documents at this session. Since C61 comments have been received from Council (Finland and Japan) and LAP and the Secretariat have made some improvements.

For transparency these regulations etc. will be made available as part of the IALA Basic Documents publication. The draft IALA Basic Documents is input paper C62–7.1.1.1.

## 7. DEVELOPMENTS OF THE WORLD-WIDE ACADEMY

In January 2012, there were 79 coastal States in 7 maritime regions on the Academy target list. By December 2015 this had been reduced to 68 States in 5 regions with the Republic of Suriname being the latest to be removed. The remaining States are encouraged to join Suriname by requesting IALA, represented by its Academy, to conduct an initial "Stage 2" technical needs assessment mission at no cost to that State, to determine how full compliance with its international obligations relating to the delivery of aids to navigation (and where appropriate Vessel Traffic) services might best be achieved. Key to this process is the recruitment, training and retention of competent aids to navigation personnel. Once an existing target State has analysed and adopted the appropriate recommendations in the report ("Stages 3 and 4") that State will be removed from the target list and join the family of fully compliant coastal States.

The final Level 1 AtoN manager course to be delivered by the Academy took place in IALA Headquarters from 16 May to 10 June 2016. This was the final opportunity to formally certify AtoN personnel from States on the Academy Target List and other member States wishing to use the

course as a train-the-trainer opportunity.  In future potential AtoN managers and technicians will need to be trained at one of the growing number of Accredited Training Organisations (ATO) springing up in strategic locations round the world. Apart from established ATOs in China, France, Spain, Portugal and the UAE, by mid-2017 these may include Canada, Fiji, Korea, Malaysia, South Africa, Suriname and the United Kingdom.

Many developed and developing nations cannot easily send potential AtoN managers on a full one-month course. The Academy therefore ran a pilot scheme to examine whether distance learning for experienced but uncertified AtoN managers was feasible.

Since mid-2015 the Academy conducted technical needs assessment missions to Antigua, Solomon Islands, Cambodia and Liberia. For the first time the Academy conducted a Stage 3 and 4 mission and now Suriname is deleted from the IALA WWA target list. The Academy sponsored several participants to the Risk Management Training Seminar in Singapore and thanks to the sponsorship of Korea the Academy was able to invite sponsored participants as observer to the Technical Committees in view of showing them the importance and value of the work of IALA.

The Dean, Rear Admiral Jean-Charles Leclerc has decided to retire from the position as Dean of the World-Wide Academy from end of August 2016 and the position has been announced vacant on the web site and in the Bulletin. IALA has received 13 applications for the position – 3 of them considered to be very qualified for the position. After unanimous advice from a selection panel consisting of the IALA President, the Treasurer and the Dean, Mr. Omar Frits Eriksson has been appointed as Dean of the World Wide Academy from the 1st September 2016.

Omar Frits Eriksson is from Iceland and works currently as Director of Maritime Technology and Business Development at the Danish Maritime Authority. He also occupied the position of Head of the Innovation division of the Danish Maritime Safety Administration and prior to that, Head of the Aids to Navigation division. He was for ten years the Technical Director of the same organization. Mr Eriksson has also been very active in IALA where he has chaired the Engineering Committee since 2004 and then the e-Navigation Committee since 2014. He has supported the IALA World-Wide Academy from the beginning, and is a member of the WWA Advisory Board.

## 8. THE EFFICIENSEA 2 PROJECT AND THE SAFEMOP PROJECT

IALA's work as a partner in the EU supported project EfficienSea 2 is proceeding to plan. The initial payment to IALA of €135,000 was received in June 2015. Dr. Nick Ward of R&RNAV UK is engaged part-time to manage IALA's task in the project, and is being supported by Seamus Doyle. A check of progress made by the IALA team was last carried out by the Deputy Secretary-General and the Finance and Administration Manager in November 2015, and a further review in April 2016 with advice from Dr. Ward.

The Secretariat will engage two expert consultants to carry out work to assist Dr. Ward, and which will be focused on the development of VDES technical documentation. These documents will become Project output or deliverable documents, but will then be considered by the ENAV Committee to eventually become draft Recommendations or Guidelines to be approved by this Council

The possibility of IALA participating in another project, financed by the European Union, is being explored. This new project, named SAFEMOP (safer waterborne transport and maritime operations) aims at developing a life-cycle risk-based risk/safety framework in line with IMO high-level goals. Participating in this initiative will provide IALA with an opportunity to obtain funding for developing further the IALA Risk Management Toolbox, improving its utility as the internationally recommended Risk Management Toolbox for Aids to Navigation Management Authorities. The draft project proposal has been approved in principle by the EU, and the project consortium has been invited to submit a final project proposal before end of September 2016.

## 9. THE COUNCIL IS REQUESTED TO

**Note the report**