

**IALA COUNCIL
56th Session**

**December 9 - 13, 2013
Goa
India**

Agenda item 8 – IALA STRATEGY

8.1 Development of an IALA Strategy

8.1.3 Report of the Second Strategy Meeting

Note by the Secretariat

1 SUMMARY

The Second Strategy Meeting was held at IALA HQ on 21 and 22 October 2013.

2 ACTION REQUESTED

The Council is requested to Note the Report.



Report of the 2nd Session of the IALA Strategy Group (Strategy 2)

21 – 22 October 2013

Executive Summary

- the meeting was held in conjunction with the PAP26 meeting;
- 12 people attended over 2 days representing Committees and Secretariat;
- produced a draft 12 year IALA strategic vision 2014-2026;
- produced a draft 4 year Strategy for 2014-2018;
- produced a draft IALA Technical Committee Structure for the 2014-2018 work period.

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6 Work Programme 2014 – 2018	Erreur ! Signet non défini.



Strategy Group
2nd Session

24 October 2013

Report of the 2nd Session of the IALA Strategy Group (Strategy2)

3 OPENING REMARKS

The 2nd session of the **Strategy Steering Group** was held between 21 and 22 October 2013, at IALA with Mike Card in the Chair and Bjorn Pedersen as facilitator.

The Chairman opened the meeting and welcomed all members.

3.1 Agenda

The Agenda at Annex A was adopted.

3.2 Participants

Bjorn Pedersen	Facilitator	Denmark
Mike Card	Deputy Secretary-General (Chair)	IALA
Gary Prosser	Secretary General	IALA
Jean Charles Leclair	Dean of IALA WWA	IALA
Phil Day	Chair, ANM Committee	Scotland
Michael Skov	Vice Chair, ANM Committee	Denmark
Ómar Frits Eriksson	Chair, EEP Committee	Denmark
David Jeffkins	Vice Chair, EEP Committee	Australia
Tuncay Çehreli	Chair, VTS Committee	Turkey
Nick Ward	Vice Chair, e-NAV Committee	UK
Francis Zachariae	Council member & Chair of LAP	Denmark
Steve Nell	IMC Vice President	South Africa
Seamus Doyle	Committee Secretary	IALA – Secretary

Apologies were received from:

Bill Cairns	Chair, e-NAV Committee	USA
Neil Trainor	Vice Chair, VTS Committee	Australia
Lars Mansner	IMC	Finland

4 IALA STRATEGY FOR 2014-2026

The background and objectives of the meeting were outlined.

Facilitated by Bjorn Pedersen, the Strategic Vision version 2 (SV2) document was reviewed and developed through a workshop brainstorming approach into a goals statement for 2026 and a revised version 3 draft 12 year Strategic Vision 2014 – 2018 SV3 with strategic priorities was finalised. Output paper Strategy2-2.1 refers.

A 'Base Camp' Strategy for 2014-2018 was developed from the 12 year SV3 and this is included in output document Strategy2-2.1.

Action item

The Secretariat is requested to forward the draft IALA Strategic Vision SV2, Strategy2-2.1, to Council for approval.

If approved by Council, the Secretariat is requested to present the IALA Strategic Vision SV2 to the General Assembly in May 2014.

5 IALA COMMITTEE STRUCTURE FOR 2014-2018

Using a workshop approach, a version 3 IALA Committee Structure, CS3, for IALA Technical Committees for the 2014-2018 work period was developed, output document Strategy2-3.1 refers.

The technical committees titles, technical domains and scope of work were agreed.

Action item

The Secretariat is requested to forward the draft IALA Committee Structure CS3, Strategy2-3.1, to Council for approval.

6 DATE AND TIME OF THE NEXT MEETING

A strategy meeting will be held with Council in Goa for 0.5 days in conjunction with Council 56th Session in December 2013.

Strategy will be further considered at General Assembly in Spain in May 2014.

There being no further business, the Deputy Secretary-General thanked the Panel members for their participation and contributions.

Action item

The Secretariat is requested to forward the report of Strategy2 meeting (Strategy2-1) to the IALA Council, to note.

7 LIST OF ANNEXES

1 Agenda

A copy of the agenda is at ANNEX A.

2 Input Papers

A list of input documents is at ANNEX B.

3 Output and Working papers

A list of output and working papers is at ANNEX C.

4 Action Items

A list of action items is at ANNEX D.

ANNEX A AGENDA**25th Session of the IALA Policy Advisory Panel**

The 25th meeting of the **PAP** will be held from 1 May – 2 May 2013, at IALA.

The PAP meeting forms part of a series of meetings, the details of which are:

- 29 April 2013 2014 Conference Steering Group, starting at 0900.
- 29 April 2013 PAP / Strategy, starting at 1400.
- 30 April 2013 Special meeting - Strategic vision and Committees, starting at 0900.
- 1 May 2013 PAP25, starting at 0900.
- 2 May 2013 Continuation of PAP25, starting at 0900.
- 3 May 2013 Conference 2014 Papers' Committee, starting at 0900 and aiming to complete by 1300.

The one-day Special Meeting on 30 April will be for Committee Chairs and Vice Chairs, with the following purpose.

- Explanation of the draft Strategic Vision created by the Secretariat following Council-54
- Review of the draft Strategic Vision and development of a draft Version 2 for subsequent finalisation by the Secretariat and presentation to Council-55
- Review of the draft Committee structure for 2014-18, also for finalisation by the Secretariat and presentation to Council-55

The objectives of PAP25 are to:

- Co-ordinate the work of the IALA Committees;
- Identify and resolve issues that affect all Committees;
- Review proposals for the 2014 – 2018 Work Programme.

AGENDA for 30 April – 2 May 2013

Agenda Item		Responsibility/Action
1	Welcome	Gary Prosser
2	Approval of agenda	All
3	Review of Action Items from last meeting	Mike Hadley
4	Review of input papers	Mike Hadley
5	IALA Activity	
5.1	Secretary-General's remarks	Gary Prosser
	Council report – 54 th Session	Gary Prosser
	LAP Francis Zachariae	
	CPAF Gary Prosser	
	Maritime Co-operation Forum	Gary Prosser
	IMO Accident Zero campaign	Tuncay Çehreli
	World VTS Guide	Gary Prosser
	IMC Steve Nell	

5.2	Committee Chairmen's reports (preferably 1 x A4 or 2 slides)	
	VTs Committee	Tuncay Çehreli
	e-NAV Committee	Bill Cairns
	EEP Committee	Ómar Frits Eriksson
	ANM Committee	Phil Day
6	IALA WWA	
6.1	Academy update	Jean-Charles Leclair
7	IALA and Risk Management	Ómar Frits Eriksson
7.1	PAWSA & IWRAP Mk 2 – Sydney (November 2012)	Jean-Charles Leclair
8	Review of IALA procedures	Mike Card
8.1	IALA Document Categorisation	Stuart Ruttle
8.2	IALA documentation	Stuart Ruttle / Mike
	Card	
8.3	Committee meeting schedules	Tuncay Çehreli / Neil
	Trainor	
8.4	Documents approval procedure	Mike Card
9	Any Other Business (time permitting)	
9.1	Disaster Recovery	Bill Cairns
9.2	MSC91	Jean-Charles Leclair
9.3	The IALA Dictionary	Ómar Frits Eriksson
9.4	IALA NET	Jean-Charles Leclair
9.5	IALA Bulletin & related matters	Paul Ridgway
9.6	IALA Information Technology Group	Ómar Frits Eriksson
9.7	e-Navigation across Committees	
9.8	Retaining expertise of ex-Committee members	Ómar Frits Eriksson
9.9	Induction courses for new Committee members	Ómar Frits Eriksson
9.10	MBS	Phil Day
9.11	Task Groups for S-100	Nick Ward
9.12	Testbeds	Nick Ward
10	Date and Venue of next meeting	Gary Prosser

All members are encouraged to propose agenda items or submit papers for the agenda items above until a fortnight before the meeting (7 October 2013).

ANNEX B INPUT DOCUMENTS

All papers are posted on the Committee website.

Number	Title / Author (if required)	Presented by / WG	Posting
Strategy2-1.1	Draft Agenda Strategy2 v1	GP	20131018
Strategy2-1.2	Papers list Strategy2 v2	CS	20131021
Strategy2-2.2	Strategy road map rev2	MDC	20131012
Strategy2-2.4	Report to c55 re strategy v3	CF	20131012
Strategy2-2.5	IALA strategic vision sv2 2013-07-15 future only	MDC	20131007
Strategy2-3.1	IALA Committees cs2 v3 2013-08-06 a3	MDC	20131007
Strategy2-3.1.1	e-NAV comments on Proposed Committee structure	NW	20131021

ANNEX C OUTPUT AND WORKING PAPERS

Output Papers

No	Number	Title / Author (if required)	Status
1	Strategy2-1	Report of Strategy2	Council to note
2	Strategy2-2.1	Strategic Vision SV3 draft 1.xlsx	Council to approve
3	Strategy2-3.1	IALA Technical Committee Structure CS3 v1 A4	Council to approve

Working Papers

There were no Working Papers.

All presentations made during the meeting are available on the Committee section of the website.

ANNEX D ACTION ITEMS

Actions for the Secretariat

- | | | |
|---|--|---|
| 1 | The Secretariat is requested to forward the draft IALA Strategic Vision SV2, Strategy2-2.1, to Council for approval. | 5 |
| 2 | If approved by Council, the Secretariat is requested to present the IALA Strategic Vision SV2 to the General Assembly in May 2014. | 5 |
| 3 | The Secretariat is requested to forward the draft IALA Committee Structure CS3, Strategy2-3.1, to Council for approval. | 5 |
| 4 | The Secretariat is requested to forward the report of Strategy2 meeting (Strategy2-1) to the IALA Council, to note. | 5 |