

LAP25



11-12 October 2023
IALA Headquarters

10 – Draft Terms of Reference for committees and subsidiary bodies in the new IGO

Note by the Secretariat

1 BACKGROUND

According to Article 7 of the *Convention on the International Organization for Marine Aids to Navigation (IALA)* the General Assembly shall establish and terminate committees and subsidiary bodies and review and approve their Terms of Reference.

As such, in preparation the Secretariat have drafted a cover note and associated draft Terms of References for committees and subsidiary bodies to be submitted to the first General Assembly of the new IGO for consideration. It is envisaged that they will also be submitted to the General Regulations Conference in Tokyo as information papers.

The LAP is requested to discuss the drafts and provide comment to the Secretariat.

The documents to be discussed are:

- LAP25-10.1.1 Draft Cover Paper for the General Assembly on the Terms of Reference for Committees and Subsidiary Bodies
- LAP25-10.1.1.2 Draft ToR ARM Annex 1
- LAP25-10.1.1.3 Draft ToR DTec Annex 2
- LAP25-10.1.1.4 Draft ToR ENG Annex 3
- LAP25-10.1.1.5 Draft ToR VTS Annex 4
- LAP25-10.1.1.6 Draft ToR LAP Annex 5
- LAP25-10.1.1.7 Draft ToR PAP Annex 6

2 DISCUSSION

The Secretariat have drafted the attached Terms of Reference, in a consistent manner that would ensure that they would:

- (a) provide a high-level framework that is both clear and concise; and
- (b) provide a link between the subsidiary body, the Convention and the proposed General Regulations including the Rules of Procedure.

The Convention and General Regulations contain comprehensive detail on areas such as the Establishment and Functions of Committees and Other Bodies, Appointment of Chair and Vice Chair and Rules of Procedure. Therefore, to avoid confusion, the documents have been drafted to avoid duplication. To make a link between the Convention and General Regulations, they are referenced where appropriate and, in some cases such as the section on Participation, they are made specific to the committee or subsidiary body.

The remaining key areas that the drafts address, notwithstanding the references to the Convention and the General Regulation text, are:

- I. Name of committee or subsidiary body



- II. Participation – specific examples given for the subsidiary body complimenting the proposed Article 6.1 of the General Regulations.
- III. Aims and objectives – specific to the subsidiary body for the Committee to support the aims and objectives of the Organization as stated in Article 9.1 of the Convention.
- IV. Activities
- V. Deliverables
- VI. Relationship with other bodies

The proposed Terms of References have been drafted in a manner that they can be read as stand-alone documents. Therefore, they include an element of necessary repetition from other documents, such as the Convention and General Regulations, for readability purposes.

3 THE LAP IS INVITED TO

To discuss the draft cover, note and associated draft Terms of Reference and provide comment on the documents to the Secretariat.